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**SELF - ASSESSMENT GUIDE**

Qualification:	<b>CARPENTRY NC II</b>		
Unit of Competency covered:	<ul style="list-style-type: none"> <li>• Layout reference lines</li> <li>• Fabricate, install and remove wooden formworks</li> <li>• Install wooden door jamb, window frame and panels</li> <li>• Install ceiling and wall frames and panels</li> <li>• Fabricate and Install wooden stairs</li> <li>• Install wooden floor supports and panels</li> <li>• Fabricate and install roofing system</li> <li>• Fabricate and install wooden cabinet</li> </ul>		
Instruction:			
<ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
<b>Prepare materials and hand tools *</b>			
<ul style="list-style-type: none"> <li>• Use personal protective equipment (PPE) in accordance with Rule 1080 of Occupational Safety and Health Standards</li> </ul>			
<ul style="list-style-type: none"> <li>• Select, inspect and prepare materials and hand tools consistent with job requirements</li> </ul>			
<b>Locate offset line established by the line and grade/ surveyor *</b>			
<ul style="list-style-type: none"> <li>• Follow related sketches and working drawings according to job requirements</li> </ul>			
<ul style="list-style-type: none"> <li>• Locate and verify offset line/ building line</li> </ul>			
<b>Establish required reference line *</b>			
<ul style="list-style-type: none"> <li>• Mark initial lines from offset lines in accordance with working drawings.</li> </ul>			
<ul style="list-style-type: none"> <li>• Mark, square and plumb final reference lines in accordance with working drawings</li> </ul>			
<ul style="list-style-type: none"> <li>• Place subsequent markings as required</li> </ul>			
<b>Lay-out and cut dimension of form sheathings and stiffeners *</b>			
<ul style="list-style-type: none"> <li>• Measure and mark form sheathings and stiffeners according to job specifications.</li> </ul>			
<ul style="list-style-type: none"> <li>• Lay out and cut form sheathings and stiffeners according to required dimensions.</li> </ul>			

<b>Assemble and erect form panels and components *</b>		
<ul style="list-style-type: none"> <li>• Position and fix sheathings to stiffeners</li> </ul>		
<ul style="list-style-type: none"> <li>• Check assembled form panels for squareness, levelness, plumbness and alignment.</li> </ul>		
<ul style="list-style-type: none"> <li>• Position and fix primary and secondary supports to hold assembled form panels as per drawings.</li> </ul>		
<ul style="list-style-type: none"> <li>• Check assembled form panels for compliance with job requirements.</li> </ul>		
<b>Layout location *</b>		
<ul style="list-style-type: none"> <li>• Marks exact location for door and window opening based on working drawing</li> </ul>		
<ul style="list-style-type: none"> <li>• Checks clearance of opening based on working drawings</li> </ul>		
<b>Fix door jamb and panels *</b>		
<ul style="list-style-type: none"> <li>• Select and check assembled jamb and panels for compliance with job requirements</li> </ul>		
<ul style="list-style-type: none"> <li>• Temporarily position jamb to hold assembled panels as per drawings.</li> </ul>		
<ul style="list-style-type: none"> <li>• Check installed jamb and panels for squareness, levelness, plumbness and alignment</li> </ul>		
<ul style="list-style-type: none"> <li>• Position and fix jamb and panels to openings</li> </ul>		
<b>Layout ceiling elevation, wall location and position of framing system*</b>		
<ul style="list-style-type: none"> <li>• Mark exact layout for ceiling and wall frames based on working drawings</li> </ul>		
<b>Fix frames and panels*</b>		
<ul style="list-style-type: none"> <li>• Install frames based on specifications</li> </ul>		
<ul style="list-style-type: none"> <li>• Check installed frames for squareness, levelness, plumbness and alignment.</li> </ul>		
<ul style="list-style-type: none"> <li>• Fix panels to frames based on working drawings</li> </ul>		
<b>Layout location and stair elevation *</b>		
<ul style="list-style-type: none"> <li>• Mark exact location of stairs including riser and thread based on working drawings</li> </ul>		
<b>Place wooden stringer, thread, handrails and baluster *</b>		
<ul style="list-style-type: none"> <li>• Cut and fabricate wooden stringers based on working drawing and/or actual requirements</li> </ul>		
<ul style="list-style-type: none"> <li>• Position and fix wooden stringer and thread based on working drawings.</li> </ul>		

<ul style="list-style-type: none"> <li>• Check wooden stairs assembly for stability and firmness.</li> </ul>		
<b>Layout truss location and elevation *</b>		
<ul style="list-style-type: none"> <li>• Mark exact location for roof truss assembly based on working drawing</li> </ul>		
<b>Place wooden roof truss assembly, purlins and fascia board *</b>		
<ul style="list-style-type: none"> <li>• Position and fix wooden roof truss assembly according to job requirements</li> </ul>		
<ul style="list-style-type: none"> <li>• Check alignment of all installed wooden roof truss assembly based on job requirements</li> </ul>		
<ul style="list-style-type: none"> <li>• Install purlins as per required spacing</li> </ul>		
<b>Perform Housekeeping *</b>		
<ul style="list-style-type: none"> <li>• Recovers and stockpile materials such as excess/un-used materials according to company rules and procedures</li> </ul>		
<ul style="list-style-type: none"> <li>• Cleans and clears workplace of any obstructions and hazards before, during and after work</li> </ul>		
<ul style="list-style-type: none"> <li>• Cleans tools, equipment and other materials after use</li> </ul>		
<p>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor</p>		
<b>Candidate's Name &amp; Signature</b>	<b>Date</b>	

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### SELF - ASSESSMENT GUIDE

Qualification:	<b>CARPENTRY NC II</b>		
COC 1:	<b>FABRICATE, INSTALL AND REMOVE WOODEN FORMWORKS</b>		
Instruction:			
<ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
<b>Prepare materials and hand tools *</b>			
<ul style="list-style-type: none"> <li>• Use personal protective equipment (PPE) in accordance with Rule 1080 of Occupational Safety and Health Standards</li> </ul>			
<ul style="list-style-type: none"> <li>• Select, inspect and prepare materials and tools consistent with job requirements</li> </ul>			
<b>Lay-out and cut dimension of form sheathings and stiffeners*</b>			
<ul style="list-style-type: none"> <li>• Measure and mark form sheathing and stiffeners according to job specifications.</li> </ul>			
<ul style="list-style-type: none"> <li>• Lay out and cut form sheathing and stiffeners according to required dimensions.</li> </ul>			
<b>Assemble and erect form panels and components*</b>			
<ul style="list-style-type: none"> <li>• Position and fix sheathings to stiffeners</li> </ul>			
<ul style="list-style-type: none"> <li>• Check assembled form panels for squareness, levelness, plumbness and alignment.</li> </ul>			
<ul style="list-style-type: none"> <li>• Position and fix primary and secondary supports to hold assembled form panels as per drawings.</li> </ul>			
<ul style="list-style-type: none"> <li>• Check assembled form panels for compliance with job requirements.</li> </ul>			
<b>Clean and store reusable form panels and components*</b>			
<ul style="list-style-type: none"> <li>• Recover and stockpile materials such as excess/un-used materials according to company rules and procedures</li> </ul>			
<ul style="list-style-type: none"> <li>• Clean and clear workplace of any obstructions and hazards before, during and after work</li> </ul>			
<ul style="list-style-type: none"> <li>• Clean tools, equipment and other materials after use</li> </ul>			
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor			
<b>Candidate's Name and Signature</b>		<b>Date</b>	

**NOTE: \*Critical aspects of competency**

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**SELF - ASSESSMENT GUIDE**

Qualification:	<b>CARPENTRY NC II</b>		
COC 2:	<b>Install door and window assembly; install ceiling and wall system; and fabricate and install wooden cabinet</b>		
Instruction:			
<ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
<b>Prepare materials and hand tools*</b>			
<ul style="list-style-type: none"> <li>• Use Personal protective equipment (PPE) in accordance with Rule 1080 of Occupational Safety and Health Standards</li> <li>• Select, inspect and prepare materials and tools consistent with job requirements</li> </ul>			
<b>Locate offset line established by the line and grade/ surveyor*</b>			
<ul style="list-style-type: none"> <li>• Follow related sketches and working drawings according to job requirements</li> <li>• Locate and verify offset line/ building line</li> </ul>			
<b>Establish required reference line*</b>			
<ul style="list-style-type: none"> <li>• Mark initial lines from offset lines in accordance with working drawings.</li> <li>• Mark, square and plumb final reference lines in accordance with working drawings</li> <li>• Places subsequent markings as required</li> </ul>			
<b>Fix door jamb and panels*</b>			
<ul style="list-style-type: none"> <li>• Select and check door jamb assembly and panels for compliance with job requirements</li> <li>• Temporarily position jamb to hold assembled panels as per drawings.</li> </ul>			

<ul style="list-style-type: none"> <li>• Check installed jamb and panels for squareness, levelness, plumbness and alignment</li> </ul>		
<ul style="list-style-type: none"> <li>• Position and fix jamb and panels to openings</li> </ul>		
<b>Layout ceiling elevation, wall location and position of framing system*</b>		
<ul style="list-style-type: none"> <li>• Mark exact layout for ceiling and wall frames based on working drawings</li> </ul>		
<b>Fix frames and panels*</b>		
<ul style="list-style-type: none"> <li>• Install frames based on specifications</li> </ul>		
<ul style="list-style-type: none"> <li>• Check installed frames for squareness, levelness, plumbness and alignment.</li> </ul>		
<ul style="list-style-type: none"> <li>• Fix panels to frames based on working drawings</li> </ul>		
<b>Perform Housekeeping*</b>		
<ul style="list-style-type: none"> <li>• Recover and stockpile materials such as excess/un-used materials according to company rules and procedures</li> </ul>		
<ul style="list-style-type: none"> <li>• Clean and clear workplace of any obstructions and hazards before, during and after work</li> </ul>		
<ul style="list-style-type: none"> <li>• Clean tools, equipment and other materials after use</li> </ul>		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor		
<b>Candidate's Name and Signature</b>	<b>Date</b>	

**NOTE: \*Critical aspects of competency**

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**SELF - ASSESSMENT GUIDE**

Qualification:	<b>CARPENTRY NC II</b>		
COC 3:	<b>Fabricate and Install Stair, Floor System and Truss assembly</b>		
Instruction:			
<ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
<b>Prepare materials and hand tools*</b>			
<ul style="list-style-type: none"> <li>• Use personal protective equipment (PPE) in accordance with Rule 1080 of Occupational Safety and Health Standards</li> </ul>			
<ul style="list-style-type: none"> <li>• Select, inspect and prepare materials and hand tools consistent with job requirements</li> </ul>			
<b>Layout truss location and elevation*</b>			
<ul style="list-style-type: none"> <li>• Mark exact location for roof truss assembly based on working drawing</li> </ul>			
<b>Place wooden roof truss assembly and purlins *</b>			
<ul style="list-style-type: none"> <li>• Position and fix wooden roof truss assembly according to job requirements</li> </ul>			
<ul style="list-style-type: none"> <li>• Check alignment of all installed wooden roof truss assembly based on job requirements</li> </ul>			
<ul style="list-style-type: none"> <li>• Install purlins as per required spacing</li> </ul>			
<b>Layout location and stair elevation*</b>			
<ul style="list-style-type: none"> <li>• Mark exact location of stairs including riser and thread based on working drawings</li> </ul>			
<b>Place wooden stringer, thread, handrails and baluster *</b>			
<ul style="list-style-type: none"> <li>• Cut and fabricate wooden stringers based on working drawing and/or actual requirements</li> </ul>			
<ul style="list-style-type: none"> <li>• Position and fix wooden stringer and thread based on working drawings.</li> </ul>			
<ul style="list-style-type: none"> <li>• Check wooden stairs assembly for stability and firmness.</li> </ul>			

<b>Perform Housekeeping*</b>		
• Recover and stockpile materials such as excess/un-used materials according to company rules and procedures		
• Clean and clear workplace of any obstructions and hazards before, during and after work		
• Clean tools, equipment and other materials after use		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor		
<b>Candidate's Name and Signature</b>	<b>Date</b>	

**NOTE: \*Critical aspects of competency**